



**GRANT MANAGEMENT MEMORANDUM  
GMM-2016-10**

---

**Date:** September 14, 2016

**To:** All California Governor's Office of Emergency Services (Cal OES) Homeland Security, Nonprofit Security, and Emergency Management Performance Grant Program Subrecipients

**From:** Cal OES Grants Management

**Subject:** Opening of "Summer 2016" Biannual Strategy Implementation Report (BSIR) in the Grants Reporting Tool (GRT)

---

The "Summer 2016" BSIR is now open in the GRT.

**Your BSIR is due to Cal OES by close of business October 24, 2016.** You will need to complete the BSIR for FY 2014 and FY 2015.

**THE FOLLOWING REQUIREMENTS APPLY TO SHSP/UASI SUBRECIPIENTS:**

According to the FY 2015 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity, instead of submission of all projects in the State's initial application, recipients were required to provide all FY 2015 project information in the first FY 2015 HSGP BSIR submission, which was for the reporting period ending December 31, 2015.

The Grant Programs Directorate (GPD), along with the DHS Office of Intelligence and Analysis and FEMA's National Preparedness Assessment Division, conducted a review of all projects submitted in the FY 2015 HSGP December 2015 BSIR to determine the feasibility and effectiveness of projects and their likelihood of completion within the three year period of performance. The results of this review will be sent to you by your Cal OES Program Representative, along with instructions about how to make any required adjustments that have been identified.

**FEMA requires adjustments addressing the review results in this BSIR submission.**

Please note that Cal OES will now track program performance through BSIR reporting. Semi-annual (Spring and Fall) Cal OES performance reporting will *not* be required as stipulated in the State's Supplemental Guidance for the FY 2015 and FY 2016 awards.

General questions regarding the BSIR can be directed to Dora Gomez at 916-845-8656 or [Dora.Gomez@caloes.ca.gov](mailto:Dora.Gomez@caloes.ca.gov); questions regarding changes that are required as a result of the Feasibility Review conducted by GPD for the SHSP/UASI awards should be directed to your Cal OES Program Representative.